

**Before death certificate is received, Call 405-739-2747 to report death to stop retirement pay**

After death certificate received, call to set up an appointment to assist you with claims.

## Benefits

**Military retirement pay stops on the date of death.**

### **Arrears of Pay (AOP)**

AOP is any pay due the retiree but unpaid at the time of death, to which a named beneficiary is entitled. This is a prorated amount that covers the first day of the month through the retiree's date of death.

### **Recoupment Process**

**ALL** pay deposited after the date of death—is automatically recouped by DFAS from the retiree's checking account. After a complete audit of the account, any money due is paid by a US Treasury check and **mailed** to the named beneficiary.

### **Submitting an AOP claim**

A Death Certificate is needed to submit the AOP claim. (takes up to 6 weeks to receive AOP check by mail)

### **Survivor Benefit Plan (SBP)**

The SBP is a Government program which makes it possible for retired members to ensure that after their death, their eligible survivors receive a portion of the retirement pay monthly. The SBP election is made at the time of retirement and if SBP was declined at the time of retirement, then it can not be established after the death of a retiree.

### **Submitting an SBP claim?**

Your SBP will be established as a Direct Deposit. Please bring a voided check for the bank account that you want the SBP to be deposited into. (takes up to 6 weeks to start)

You will need:

- Bank Account Voided Check

*Questions about AOP check or SBP monthly payments, change address, change direct deposit can be directed to the Defense Finance and Accounting Service (DFAS) Contact Center at 1-800-321-1080.*

### **Request Veteran's Military Records**

A copy of the veteran's military record. Death certificate & NOK evidence is needed. (Takes 10 weeks to receive)

## **Department of Veterans Affairs**

Depending upon many factors, there may be VA benefits due upon the death

### **Submitting an VA Claim?**

It takes 6 to 12 months to process and receive the VA board's decision and if approved, another month for your bank to receive the deposit electronically.

You will need a copy:

- Death Certificate
- DD Form 214
- Marriage and Divorce certificates (All)
- Birth certificates for children (minors)
- Vietnam (9 Jan 62 - 7 May 75), Korea (1 Apr 68—31 Aug 71), Thailand (28 Feb 61—7 May 75) documentation (if applicable)
- Medical disability documentation

### **Presidential Memorial Certificate**

A engraved paper certificate, signed by the current President, to honor the memory of honorably discharged deceased Veterans. Death certificate & DD Form 214 needed. (Takes 16 weeks to receive)

**Legal Office:** 405-739-5811/Bld 460  
Southeast side of building  
Walk-in (first come, first serve)  
M, T, T = 0830—1100

- Change/complete a Will
  - Legal Advise
  - Prepare an Advance Directive
- M, Tues, W, F = 0800-1600  
Thurs = 0800-1500

- Notary & Power of Attorney Service

**DEERS (ID Card) Office:** 405-739-7646  
F = 0900—1530  
M, T, W, T = 0730—1530  
1st Sat each month = 0800-1200

- Obtain new ID Card (must have death certificate)

**Medical:** Tinker clinic/1-800-538-9552

- Tri-Care: Visit to ID card office will update Tri-Care file but if you need to change allotment

### Other Important Numbers:

Grave markers 1-800-697-6947  
Retiree news line: 1-800-558-1404  
VA Grief Counseling: 1-405-456-5184  
Airman & Family Readiness: 739-2747

- VA Burial Benefits:  
<http://www.cem.va.gov/bbene/bbene.asp>
- Arlington national cemetery:  
<http://arlingtoncemetery.org>
- Tragedy Assistance Program for Survivors: <https://www.taps.org>
- Retiree & SBP Annuitant Tax (1099R):  
<https://mypay.dfas.mil/mypay.aspx> or call 1-800-321-1080

### Funeral Director normally will assist:

- VA burial benefits, burial flag, headstone or grave marker
- Scheduling Honor Guard (Tinker Honor Guard: 405-734-4226)

### Other Items if applicable:

- Veterans Group Life Insurance: 1-800-419-1473
- National Service Life Insurance (NSLI) 1-800-669-8477
- Social Security: 1-800-772-1213 (original/certified marriage cert)
- Cancel/change Debit/Credit cards
- Locate/change car/home titles and car/home/life/health/dental insurance
- Safety deposit box contents
- OK Tax commission: 405-521-3160 or visit at 2101 Lincoln OKC, OK
- If the deceased was a **retired civil service employee**, Washington Office of Personnel Management to report death 1-888-767-6738

### OTHER SERVICES:

Army: 1-800-276-4547 or Ft Sill 1-580-442-4547  
Marine Corps: 1-800-847-1597  
Navy: 1-800-368-3202  
Coast Guard: 1-800-772-8724



**LOSS OF A**

**RETIRED AIR FORCE**

**MILITARY VETERAN**

**Air Force  
Casualty Assistance  
Representative  
6001 Arnold St  
(AFRC Building)  
Tinker AFB OK 73145  
Phone: 405-739-2747**