

Point of Contacts

Casualty Assistance

Representative

Primary connection to the Department of Defense. Will help resolve any immediate problems, confirm contact information and apply for military benefits.

Mortuary Officer

Will discuss options for a funeral as well as burial of your loved one. Will also discuss, transporting, seeing, burial location and military honors of your loved one.

Summary Courts Officer (SCO)

Arranges for the security and return of the personal property. This includes belongings on and off base, at work, in automobiles, etc.

Family Liaison Officer (FLO)

Will assist the family in obtaining information they require and will act as the key coordinator between all base agencies and the family.

Unit Commander

The officer in command of your loved ones unit will provide additional circumstances.

Initial Paperwork

Death Gratuity

Is to assist with any immediate expenses incurred. A lump sum payment is directly deposited in the beneficiary bank account. This is tax-exempt. (seventy-two hours after application)

Pay and Allowances

Any pay or allowances due at the time of death will be paid to the designated beneficiary. A lump sum payment is directly deposited in the beneficiary bank account. This is taxable income. (20 business days after death certificate is received)

Servicemembers' Group Life

Insurance (SGLI)

If member participated; a lump sum or 36 equal payments will be paid to the designated beneficiary. Information and checks are received through the mail. This is tax-exempt. (10 business days after death certificate is received)

Montgomery GI Bill

If member participated; a refund equal to the amount contributed may be sent by mail to the SGLI beneficiary. This is tax-exempt. (completion of mandatory investigation)

The Thrift Savings Plan (TSP)

If member contributed; may be paid to designated beneficiary. The TSP annuity vendor will determine if payment is a lump sum or monthly annuity and if it is tax-exempt or taxed. (20 business days after death certificate is received)

Basic Allowance of Housing (BAH)

Surviving spouses and/or children may be entitled to 365 days of housing allowance or to remain in government quarters up to 365 days at no charge. This is received with the Pay and Allowances benefit. This is tax-exempt. (20 business days after death certificate is received)

Survivor Benefit Plan (SBP)

Surviving spouses and/or children may be entitled to SBP payments. This is taxed. (completion of mandatory investigation)

Department of Veterans Affairs

Surviving spouses or children may be entitled to monthly payments. This is tax-exempt income. (completion of mandatory investigation)

Social Security

Surviving spouses and/or children may be entitled to monthly payments. This is tax-exempt. (20 days after death certificate is received)

Gold Star Lapel Button and Lapel Pin

It is a symbol of appreciation of a service member's tremendous sacrifice to country & Service, and of the families of these brave men and women. These are presented to the spouse, parents, siblings and children.

The Gold Star Lapel Button is provided to family of members who die under hostile conditions.

The Lapel Pin is provided to family of members who die while on active duty.

Presidential Memorial Certificate

An engraved paper certificate, signed by the current President, to honor the memory of deceased military personnel.

This certificate expresses the country's grateful recognition of the service members service in the United States Armed Forces. (sixteen weeks after application)

On-Base Actions for Spouse/Children

Legal Office: 405-739-5811/Bld 460

- Change/complete a Will
- Legal Advise
- Documents notarized

DEERS (ID Card) Office: 405-739-7646

- Obtain new ID Card (must have death certificate)

Medical: Tinker Clinic / 1-800-538-9552

- TRICARE: Visit to ID card office will update TRICARE file.
- Spouse continue to receive TRICARE benefits at the active duty rate for 3 years at no cost, afterwards at retiree family member rate with premium. Children at no cost until no longer eligible dependent.

Dental: 1-800-538-9552

- If surviving spouse was enrolled, will continue to receive benefits for 3 years at no cost. Children at no cost until no longer eligible dependent.

Off-Base Actions

Other Items if applicable:

- Civilian insurance policies
- Cancel/change Debit/Credit cards
- Locate/change car/home titles
- Locate/change insurance: car/home/life
- Safety deposit box contents
- OK Tax commission: 405-521-3160 or visit at 2101 Lincoln OKC, OK

SPOUSES:

Counseling support 24/7: 1-800-342-9647 or
<http://www.militaryonesource.com>

Support for spouses who lost a husband or wife: 1-888-751-6350 /
<http://www.goldstarwives.org> or 1-800-842-3451, extension 3009 /
<http://militarywidows.com>

CHILDREN:

Comfort kits for kids:
<http://www.trevorromainfoundation.org>

PARENTS:

Support for mothers who lost a son or daughter: 1-202-265-0991 or
<http://www.goldstarmoms.com>

ALL:

Tragedy Assistance Program for Survivors (TAPS): 1-800-959-TAPS (8277) or <http://www.taps.org>



**LOSS OF A
ACTIVE DUTY AIR FORCE
MILITARY MEMBER**

**Air Force
Casualty Assistance
Representative
6001 Arnold St
(AFRC Building)
Tinker AFB OK 73145
Phone: 405-739-2747**